

Student Council Meeting Agenda for September 7, 2016

ATTENDEES: *Mohammad, Murtaza, Andy, Bryce, Andre, Steph, Paul, Taylor, Hyunsoo, Niko, Sravana, James, Dr. Zehle.*

ABSENT: *Eric and Allison*

AGENDA:

1) Updates

- a) Introductions & Welcoming Guests 2 minutes
- b) Recap on the Summer Retreat – Mohammed 10 minutes
 - *Mohammad created a PowerPoint presentation summarizing the goals and successes of the retreat. (See COMmons)*
 - *Leadership panel was successful, 50-60 students attended.*
- i) Follow Up on Tasks
 - **James** – *Guide to using the Student Council email address.*
 - *Will come up with a protocol for management of the emails received with the other Communications Chairs next meeting.*
 - *Sravana – Halloween Dance set for October 28th*
- ii) Next Year – Location?
 - *Kiersten has a hold on a location for July 29th next year.*

2) Old Business

- a) Absentee Policy – Stephanie 5 minutes
 - i) See Policy Proposal below
 - *Previously was not a strict criteria.*
 - *New revision addresses these issues.*
 - *How much of a meeting needs to be attended to count as truly attended?*
 - *50%*
 - *Any major leadership committees are excused from clinical responsibilities as long as it does not compromise your education. – Dr. Zehle.*
 - *Also impacts the ability of those who are at the meeting from accomplishing their goals.*
 - *Could we have our March meeting on the third Wednesday to accommodate everyone?*
 - *After three absences, voting privileges are suspended, barring a decision by the president.*
- b) Elections Update – James 2 minutes
 - *Will extend the deadlines to Tuesday (13th) because the co2020 has an exam on Monday the 12th.*
- c) Yearbook Information – Chantal / Mohammed 2 minutes
 - *Will meet with all historians to discuss yearbook.*
 - *Will also discuss defining the Class Historian Role and introduce the new co2020 Class Historian.*

- *Meeting next month*
 - d) ~~Osler~~ Banquet Location —Chantal 2 minutes
 - *ECHO Center does have the date free – we placed a hold (May 18th)*
 - *Cost quotes: \$900/hour for all tiers*
 - *Inner three tiers - \$600/hr*
 - *ECHO has a specific business they do catering through. (Catering by Dale)*
 - *Chantal will call Dale’s Catering to get a quote.*
 - *Carrol was meeting with Mohammad and Dan to have set locations for all events.*
 - e) Fitness Area>Showers Proposal – Murtaza 2 minutes
 - *Foundations asked if we got money, would we have a space for it.*
 - *Potentially the space between Rowell and Given.*
 - f) Update on Community Service 2 minutes
 - *Pride Parade – announcement will be put out, but will not be an official COM Cares event. October will be more organized. Sean will make an announcement in the First Year class and send out an email ASAP. James will post on Facebook, possible email.*
- 3) New Business
- a) White Coat Ceremony & Family Day—Mohammed / Steph 5 minutes
 - *Sravana will report when she hears from Dr. Whitaker.*
 - b) White Coat Fundraiser – Mohammed / Brittany 2 minutes
 - *Dr. Whittaker wrote an email regarding changes to the AMSA White Coat embroidery fundraiser.*
 - *AMSA does a fundraiser to have them embroidered.*
 - *We might have Student Council embroider the white coats and donate to the same organization.*
 - *AMSA is no longer an unrecognized SIG.*
 - *Andy and Andre will spearhead this*
 - *Niko will email Andre and Andy*
 - c) Student Lounge Cleaning – Andy 2 minutes
 - *Saturday 11:00AM cleanup.*
 - d) Travel Committee – Niko 2 minutes
 - *Niko is no longer the point person for this.*
 - *September 19th 8:00 – 12:00 or 22nd 8:00 – 12:00*
 - *Murtaza can attend Thursday*
 - *Paul do Monday*
- 4) Upcoming Events
- a) Halloween Dance Update & Final Tasks – Sravana 5 minutes
 - *All set for Arts Riot the 28th of October 9:00 – 1:00*
 - *\$1,000 for space*
 - *DJ. Contract sent to Sherri, which needs to go to procurement. Sravana will follow up.*
 - *Total cost will be about \$2,000*

- *Food will be included. We need to increase the amount from what we have planned currently.*
 - *Sravana will check out Billings Library. Beautiful old building, could probably have Halloween.*
 - *Costume contest this year.*
- b) Casino Night 10 minutes
- *December, before the Holidays*
- i) Identify Subcommittee
- *6 people on subcommittee*
 - *First and Second years Admin and Communication (4)*
- ii) Ideas for Venue – Have venue reserved by next meeting
- 5) Reminders
- a) Use the Commons!
- b) President: Exec Board Elections
- *Being reinstated, with quarterly meetings.*
 - *Second years should email a paragraph if they would like to run by next Friday (September the 16th).*

TASK MANAGEMENT:

Task Manager: James

Task	Manager	Due Date	Complete
<i>Will come up with a protocol for management of the emails received with the other Communications Chairs next meeting.</i>	James	10/05/2016	
<i>Extend the deadline for submitting Student Council election candidate paragraphs to Tuesday the 13th</i>	James	09/09/2016	
<i>Will meet with other Class Historians to discuss yearbook and defining the role of Class Historian.</i>	Chantal	October	
<i>Call Catering by Dale for a quote for the End of Year Banquet</i>	Chantal	10/05/2016	
<i>Post on Facebook Pages about Pride Event.</i>	James	ASAP	
<i>Email Andre and Andy information about the changes to the White Coat Embroidery fundraiser.</i>	Niko		
<i>Lounge Cleanout</i>	Andy, Hyunsoo, ALL welcome	09/10/2016 11:00AM	
<i>Follow up on DJ for Halloween Dance</i>	Sravana	10/05/2016	
<i>Reserve venue for Casino Night</i>	Casino Night Subcommittee	10/05/2016	
<i>Attend travel committee meetings</i>	Murtaza and Paul	09/19, 09/22	
<i>Paragraphs for Executive Board Elections</i>	Co2019 reps	09/17/2016	

Absentee Policy

“As members of the University Of Vermont College Of Medicine Student Council, we seek to serve our community to the fullest. With this goal in mind, we expect members to attend all monthly meetings anytime they are an active student. Active students include those participating in rotations at away sites or studying for board exams but excludes students who are on designated vacation time. Should a student have a truly unavoidable conflict while an active student, they are expected to let the President and/or President Elect know why they will not be attending the meeting in order to receive an excused absence. Excused absences include unavoidable academic or clerkship conflicts, personal visits to the physician, weddings, funerals, travel abroad which prohibits skyping in, and other reasons for absence as covered in the College of Medicine Handbook. The list of absent members will be recorded at every meeting, and those who did not contact the President or President Elect will be notified and receive an unexcused absence. Members will be allowed three absences per year without consequence. However, after three absences, members will be put on probation (suspension of voting privileges), and be at risk for dismissal (to be decided by President and President Elect).