

# **STUDENT EDUCATION GROUP (SEG) MEETING AGENDA**

## **February 5th, 2019**

- 5:30 – 6:00                      Guests: Dean Zehle
- 6:00 – 7:00                      Future Direction of SEG Discussion  
- revisit SEG charter/by-laws  
- discuss ideal role of SEG  
- Clerkship directions  
- accreditation survey/process

### **TEAMS**

- **Team 1:** Charlotte Hastings, Laura Director, Ethan Witt, Sienna Searles, Maggie Carey  
Foundations:     FoCS, PCR  
Liaison roles:     Library, Academic Supports, Communications
  
- **Team 2:** Chris Bernard, Daniel De Los Santos, Audrea Bose, Megan Boyer  
Foundations:     A&D, NMGI, DIV  
Liaison roles:     Elections, Position Statements
  
- **Team 3:** Liz Carson, Lawrence Leung, Hanna Mathers, Flora Liu, Kelly Chan  
Foundations:     Neural Science, Connections, PHP  
Liaison roles:     Teaching Academy, LIC
  
- **Team 4:** Marc Vecchio, Chad Serels, Sidney Hilker, Rachel Harrison  
Foundations:     CRR, Generations, Convergence  
Liaison roles:     Technology, Clinical Skills

### **COMMITTEE REPORTS**

**MCC COMMITTEE** (Suven Cooper, Chad Serels, Kalle Fjeld)  
**FOUNDATIONS COMMITTEE** (Andrew Gallagher and Margaret Johnson)  
**CLERKSHIP COMMITTEE** (Brian Rosen and Katie Warther)  
**AAMC REP:** (Brian Rosen)



**Student Education Group  
2/5/2019  
Minutes**

**Members unable to attend:** Chris Bernard, Lawrence Leung, Laura Director

**Members in attendance:** Flora Liu, Sienna Searles, Megan Boyer, Maggie Carey, Kelly Chan, Rachel Harrison, Chad Serels (skype), Marc Vecchio, Charlotte Hastings, Liz Carson, Sidney Hilker (skype), Audrea Bose (skype), Hanna Mathers (skype), Ethan Witt (skype), Daniel De Los Santos (skype)

**Committee Members in attendance:** Brian Rosen (Clerkship and AAMC)

**Minutes by:** Megan Boyer

**Chairperson:** None

**Guests:** Kalin Gregory Davis and Sheridan Finnie (Social Justice Coalition), Dean Zehle

**Guest – Dean Zehle:**

- Dr. Zehle addressed the group by mentioning that the recent change in leadership provides mixed emotions, however also opportunity. She's excited to be here and learn more about SEG, as she's heard about both strengths and areas for improvement for us.
- There is a lot of opportunity in medical education along the continuum from premedical education through continuing education. The Teaching Academy recently had awards night where it was mentioned to new inductees and people who were there that there are opportunities to become involved in medical education.
  - We're most familiar with UME because we're living it, but PME, GME, and CME offer additional opportunities. CME is an opportunity to educate faculty within our network and affiliate sites.
- Dr. Zehle wants students in leadership groups to take the responsibility seriously.
  - It's important to identify ways to hear what constituents are saying, identify majority thought, and communicate these to administration.
  - We also need to communicate why some things can be changed and why others can't be changed.
- All leadership groups go through an "identity crisis" at some point.
  - It's important for us to review what our mission is and make sure our bylaws fit accordingly.
  - Groups also need to identify ways to carve out time so the entire group can be effective i.e. everyone at the table together and sharing opinions.
- She suggested the following:

- Consider a staff advisor, in addition to the faculty advisor, to help SEG meet its future goals
  - Someone who works in curriculum or the Teaching Academy may be a good fit for us
- Our bylaws were written in 2009, current edit says 2014, might have been revised in 2017 when team structure was created. We should consider an annual review of bylaws so they remain current and meet the needs of our student constituents.
- The group seemed to love the idea of adding a staff member in.
  - Liz mentioned that a lot of our energy is currently spent reviewing student course evaluations and preparing a presentation for administration. Given that we now have the Teaching Academy which controls evaluations, this may not be the most efficient use of our time.
  - If the Teaching Academy assumed oversight of evaluations, but still involved us, we'd be free to do more innovative projects.
- Dr. Zehle brought up that SEG has a heavy Foundations focus, and that we might have more opportunity to be involved across all levels of curriculum if we were more efficient and effective.
  - Currently looking at having the Medical Curriculum Committee have 4 subcommittees
    - Foundations, Clerkship, Advanced Integration Level, Evaluation and Assessment
    - This would allow for better communication between those areas and MCC.
- Charlotte said it would be helpful to have someone involved in research to launch ideas off the ground. We have plenty of ideas to get percolated up, however we need more mentoring for scholarly work.
  - Dr. Zehle suggested implementing an annual retreat after new members join, where we could do bylaw reviews and cover topics. There could be a session on scholarly work so the new group starts off with information and tools. It would be great to have student leaders all have one retreat, maybe in the early fall once people have been selected.
- One of the reasons we brought back leadership task force was to bring voices of all student leadership groups to the table.
  - Liz mentioned that the first meeting of the group this year seemed like it went well.
  - Dr. Zehle clarified that Wellness, SEG, and AAMC/OSR were all present. In the future, a quarterly meeting might be appropriate where there is a clear agenda. There should be better communication and advertising of the student forum portion. There was talk of another meeting in April, so we want to make sure students know they can come to the first part.
  - Sidney suggested that maybe each quarter one group leads it, or there could be a timeslot for each group where you put your topic in in advance.
  - Dr. Zehle proposed financial literacy and active learning as topics that have an impact on multiple leadership groups and are also concerning to students.
- Liz spoke about how traditionally SEG hasn't done much in terms of clerkship, and that liaisons of this group have had some issues with being excluded from meetings by clerkship directors in the past. Any ideas on how to best handle this?
  - Dr. Zehle thought maybe there needs to be more information about SEG and what they can do at the curriculum level since most of our work is in Foundations. SEG having more information on clerkship and 4<sup>th</sup> year could make an impact.

- Sidney said she is talking to Dr. Feldman about using our team structure to connect with specific clerkships at all campuses.
  - The 3<sup>rd</sup> and 4<sup>th</sup> year on each team would be available to receive feedback and allow course directors to communicate with more students.
  - Dr. Zehle said this is a good place to start. We should have a presentation to share with clerkships directors so they are aware.
  - Chad said we can even introduce these students at clerkship orientations.
- Dr. Zehle said it would be helpful to identify tasks at the end of meeting minutes so that we can make sure appropriate follow up takes place.

#### SJC:

- Their current task is integrating social medicine into courses.
  - They are setting up individual meetings with the course directors in order to accomplish this.
  - Met with Dr. Everse- He plans to build his calendar by May, then get feedback from SJC, which he will send to lecturers so they can build lectures around social medicine themes of the week.
  - They also have meetings with Dr. Gupta and Dr. Wilcox coming up in the future.
- Charlotte wanted to clarify whether SJC will get to see the actual materials before they're presented to students.
  - She advised that SJC does this to ensure materials hit the right note.
- Kalin sees an opportunity for collaboration with SEG to review curriculum together.
  - Liz suggested that the course director could have one meeting with the Teaching Academy, SJC, and SEG for scheduling purposes. This would allow for all pertinent parties to be present at the same time.
- Sheridan said that they want to establish SJC as a leadership group.
  - However, students perceive some resistance to this happening as there seems to be an issue with "redundancy".
  - SJC is trying to figure out a strategy to make this happen and may have to ask other student leadership groups for support.
  - Liz mentioned that it seems like SJC is doing a lot of curriculum work right now, so they can ally with SEG.
    - In the future, maybe SJC can eventually partner within all of the leadership groups.
  - Sheridan brought up that they've put in a lot of work, and believe they deserve to be a full leadership group.
    - The goal is for SJC to have people within the group working with each course director to establish curriculum and address social medicine and justice needs.
    - They also want to create a culture here that showcases equity and diversity.
    - SJC believes in having a standing body because their values are paramount to our medical education.
  - Megan echoed this by saying that right now SJC is curriculum focused, but eventually they need to have a sustainable structure in order to avoid losing all the work they've put in.

### Future Direction of SEG:

- Areas/topics that we currently feel are important within SEG
  - Advising
    - Who do we want to be our staff advisor going forward?
  - Course reviews
    - Do we want to keep doing these how we've been doing them, or propose changes?
  - Clerkship/AI
    - How can we engage with this?
  - Research/library/EBM
    - QI- how do we utilize these resources to make long-lasting improvements?
    - Projects
      - Maybe each team engages in a project annually (which was part of the original plan with the team structure)
      - If we free ourselves up from course review/evaluations, this might be a possibility going forward
  - Engagement with students
    - Potentially have regularly scheduled SEG town halls
  - Commons/online organizations
    - Ethan asked if M1s know what Commons is
      - They've been introduced, so might be beneficial to use this going forward
  - Communicating with other committees and leadership groups
  - LCME
    - Sidney currently has a list of 14 people who would like to be involved with this project, so it might not be necessary to email out further.
- Flora proposed that we have a SEG retreat to talk about these things since we have Dr. Gupta as a guest next month.
  - We are currently planning for March 17<sup>th</sup> at 10 or 11 am.
  - Charlotte will try to get a budget together.
    - Emailed Dr. Zehle
- Sidney brought up how Dr. Zehle said it would be great to implement the proposed clerkship feedback structure for 2019.
  - Daniel thought the group representing 3 clerkships might be a bit much (3 clerkship directors to coordinate with).
    - It was said that as of right now, we're just collecting feedback and passing it on to directors. However, this may be something to think about in the future.
    - Daniel will look at the outline Sidney made to see if it's evenly distributed and make suggestions.
- Sienna- We need a new member for Active Learning Task Force to represent M1 SEG reps.
  - This meets the last Friday of the month at 7 am.

**Committee Updates:**

- MCC:
  - None
- Foundations:
  - None
- Clerkship:
  - None
- AAMC:
  - None
- Active Learning Task Force
  - None

**Task List:**

- Sidney- send out proposed team agenda again so Daniel (and others) can make edits/comments
- Invite Evaluations Team back (if we now feel like we have more valuable feedback to provide)
- Check with Technology Team to see if they've made their post in the Weekly Wire (follow up on January meeting)
- Let Sienna know if you're an M1 SEG rep that is interested in joining the Active Learning Task Force
- Review the current bylaws before the retreat (3/17/2019)
  - Think about who may be a good faculty/staff advisor for SEG's future