

From: Faustner, Emma K <emma.faustner@med.uvm.edu>

Sent: Tuesday, March 19, 2019 4:15 PM

Subject: I bet you have licensure paperwork...!

Hi friends,

If you haven't already received a daunting packet of paperwork from your residency program, then you probably will soon!

There will likely be a medical education verification form that will need to be completed by Dean Zehle or myself for state licensure and perhaps for the program itself. These forms can be dropped off at the front desk of OMSE, mailed to the office (address below), or emailed to me. If there are specific instructions for what to do with the forms after we fill them out please include that information. Some institutions will ask for a letter stating your expected graduation date which we can also provide.

Remember that you will request medical school transcripts from the [UVM Registrar's Office](#). Final transcripts showing degree conferral will be available after the graduation ceremony, as will certified copies of your diploma. After graduation your future verifications will be completed by the Registrar's Office, more info is on the [website](#).

Also, if you require Notary services for any forms we can help with that, Colleen Case, Aimee Gale, and I are Notaries and one of us should be available in OMSE at most times.

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