

## **STUDENT EDUCATION GROUP (SEG) MEETING AGENDA**

**March 5th, 2019**

5:30 – 6:00	Guest: Dr. Gupta (Neural Science)
6:00 – 6:30	Review/updates to SEG By-laws
6:30 – 6:45	Planning for March 17 <sup>th</sup> retreat
6:45 – 7:00	Committee and Course Updates

### **TEAMS**

- **Team 1:** Charlotte Hastings (charlotte.hastings@med.uvm.edu), Laura Director, Ethan Witt, Sienna Searles, Maggie Carey  
Foundations: FoCS, PCR  
Liaison roles: Library, Academic Supports, Communications
  
- **Team 2:** Chris Bernard, Daniel De Los Santos, Audrea Bose, Megan Boyer  
Foundations: A&D, NMGI, DIV  
Liaison roles: Elections, Position Statements
  
- **Team 3:** Liz Carson, Lawrence Leung, Hanna Mathers, Flora Liu, Kelly Chan  
Foundations: Neural Science, Connections, PHP  
Liaison roles: Teaching Academy, LIC
  
- **Team 4:** Marc Vecchio, Chad Serels, Sidney Hilker, Rachel Harrison  
Foundations: CRR, Generations, Convergence  
Liaison roles: Technology, Clinical Skills

### **COMMITTEE REPORTS**

**MCC COMMITTEE** (Suven Cooper, Chad Serels, Kalle Fjeld)

**FOUNDATIONS COMMITTEE** (Andrew Gallagher and Margaret Johnson)

**CLERKSHIP COMMITTEE** (Brian Rosen and Katie Warther)

**AAMC REP:** (Brian Rosen)



**Student Education Group  
3/5/2019  
Minutes**

**Members unable to attend:** Chris Bernard, Lawrence Leung, Flora Liu, Sienna Searles, Sidney Hilker, Audrea Bose, Daniel De Los Santos

**Members in attendance:** Maggie Carey, Kelly Chan, Rachel Harrison, Megan Boyer, Chad Serels (skype), Charlotte Hastings, Liz Carson, Hanna Mathers (skype), Ethan Witt (skype), Laura Director, Marc Vecchio (skype)

**Committee Members in attendance:** None

**Minutes by:** Megan Boyer

**Chairperson:** None

**Guests:** Raghav Goyal (Social Justice Coalition), Dr. Gupta (Neural Science Course Director)

**Guest – Dr. Gupta:**

- Liz welcomed Dr. Gupta and told him to let us know if there are specific things he wants help with.
- Dr. Gupta is a movement disorder specialist who was given the opportunity to apply for this position. The role of course director aligns with his interests in education research (GME). The clinical neuroscience part was exciting to him, as well as active learning and the learning experience.
- He was aware of the lack of clinical faculty and active learning previously seen in the neural science course. He worked with Dr. Forehand to revamp the course to address deficiencies and has developed a rotating team structure for non-workshop activities.
- The course will start with a FoCS neural science content review. He's hoping to make a better relearning package by utilizing the modules.
- All lectures are referred to as interactive lectures, since they will all have some type of active learning component.
- Before each exam there will be a pre-exam review, where students will apply knowledge using clinically related questions.
- For each active learning session there is a corresponding independent learning time to ensure that students have enough time to prepare.
- Dr. Gupta is taking the lead on core neurology topics, while also bringing in other physicians for specific topics.
- He has edited the objectives of some of the older sessions, consolidated sessions, and integrated new material (i.e. speech and language disorders).
- He will host a "lunch with the course director" during 4<sup>th</sup> week (after 1<sup>st</sup> big exam).

- Megan suggested potentially changing the room from 200 to a non-lecture hall room to promote more of a dialogue between the course director and students.
  - There will be another lunch with course director during week 7.
- There will be both Friday and Monday exams to satisfy students' preferences.
- The University of Rochester has a long-term study model for psychiatry with a little material being covered each week.
  - It's not possible to do that now with our curriculum, but maybe something to try in the future.
  - He has made the psychiatry component one week to keep the material more organized.
- He asked for SEG's opinion regarding the timing of the course closure (NBME, meetings, etc.)
  - We agreed with his current scheduling based on limitations with room booking.
- SEG voiced excitement about the access this course will provide to clinical faculty.
- Kelly asked what the major criticisms of the previous year were.
  - Dr. Gupta noted that course ratings started to drop around 2015.
    - Dr. Gupta believes that active learning is inherently clinical integration, and the previous course director might not have been able to provide the same connections to clinical faculty members. Dr. Forehand has built a great course over time, but the relationships with clinical faculty weren't a major part of the course.
    - In addition, this is a course that is basic science and anatomy heavy, which is hard for students to transition back to after 2 clinically oriented courses.
- Dr. Gupta is providing professors with the SOP and mapping of objectives so they can plan their material accordingly.
  - He emphasized that objectives drive the content and has made sure to provide these to reduce variability between faculty.
- Kelly asked how he sees active learning playing out in these workshops.
  - Dr. Gupta has provided guidelines to professors and connected them with the Active Learning team. He has backed off on TBL a little because of scheduling limitations for TBL staff at 8 am.
- Liz voiced that the only thing that has the potential to go poorly is not having faculty prepared far enough in advance. Hopefully this can be mitigated by the Active Learning team now, but it may be helpful to give professors more reminders than they may need, just to keep them all in the loop.
  - Laura shared similar thoughts, agreeing that it is important to hold faculty to high standards.
  - Megan suggested trying to vet the material beforehand, especially with new professors, by having them submit the material even earlier to the Active Learning team or handing in drafts.
  - Liz also mentioned it's important to remember that some of the kinks may not be worked out until next year.
- Maggie said it would be worth it to check in with some clicker questions at the beginning of sessions to make sure people understand the foundational information before application questions.
  - Dr. Gupta said addressing gaps is important before starting, and he could even take the lead on that as the course director.
- Chad mentioned that it's great to see all the feedback that's been incorporated and the amount of work that has been put in.

- Laura voiced that Dr. Gupta truly thought about the course from a student's perspective and M1 representatives should communicate that to all of the students to start the course off on a strong note.

#### **Review/updates to SEG By-laws:**

- Liz made a list of big themes about changing the by-laws: they need to be completely revamped and updated, election process needs to be written up properly, the attendance policy should be addressed (it is written as voted out after 3 absences in the past), address whether we should renew our vows after second year (people decide if they want to stay during M3 and M4 years)
  - Laura said it is hard to anticipate one's schedule during 3<sup>rd</sup> and 4<sup>th</sup> year.
    - There should be a mechanism for turnover if that's what is needed.
- The foundations and clerkship committees are composed of faculty, so we're currently the mechanism for getting the student representatives for that committee.
  - We should talk about if we want to keep that or if maybe these representatives should just be SEG representatives.
- Megan sought clarifications about MCC and Foundations/Clerkships elections.
  - For now, we will just send out the MCC election information, seeking one member of each class which will be determined by an election in April.
  - We will wait to send out the Foundations/Clerkship call until after the retreat in case we decide to change this role to existing SEG representatives.
- Rachel asked why the SEG election is so late.
  - The general consensus was that the late election gives people time to evaluate whether or not it is a commitment they want to make.

#### **Planning for March 17<sup>th</sup> retreat:**

- Charlotte reported that Dr. Zehle wants us to have a formalized agenda for the retreat. She also suggested that if we have a staff advisor in mind, we might want to invite them to the retreat.
  - We need a location and finalized agenda in order to receive funding.
  - Charlotte will continue to coordinate this and follow up with Kiersten to sort out a location.
- Liz suggested Leigh Ann Holterman as a potential staff advisor for SEG. However, we probably wouldn't have that decided/have asked her by next Sunday.
  - Megan asked if we would want to partner with someone from the Active Learning team.
    - Liz said the reason she was thinking Leigh Ann might be a good fit would be to assist with some of SEG's responsibilities such as reviewing evaluations and constructing course review (since this evaluations team did not exist back when SEG was created), which would allow SEG's role to change and evolve.
- For the retreat, it will be very important for M1 and M2 representatives to be there since they will need to make decisions regarding the future of SEG. The M4 representatives will provide the historical perspective.
- Rachel mentioned that Dean Page and Dean Zehle want to meet with all leadership groups before the end of the year. Neither of our next 2 meetings work with their schedules.
  - Is it important to talk to as many SEG members as possible or just a subset?

- Maggie said we can ask for their schedules and see what works for them.
  - Then we'll try to get as many SEG members to attend as possible.
- Megan recapped her emails with the technology team following the January meeting.
  - SEG will place an announcement, get people interested in serving as technology representatives together from the class, and send a list of interested people to Laurie.
  - We can have one person from Team 4 (technology team) go to these meetings.
  - Megan will CC Rachel on this email chain as she'll assume responsibility from here.
- The retreat will be March 17<sup>th</sup> 10:30am-2:30pm- Kelly will send out an email to RSVP.
  - People can email Maggie with dietary restrictions.
- In the future, we need a calendar for SEG to follow.
  - i.e. The A and D course review will always happen at the April meeting, elections happen here, etc. so people can prepare in advance and keep things consistent.

**Committee Updates:**

- MCC:
  - None
- Foundations:
  - None
- Clerkship:
  - None
- AAMC:
  - None
- Active Learning Task Force
  - None

**Task List:**

- Rachel will coordinate with Dean Page and Dean Zehle to find a time for SEG to meet with them.
- Megan will CC Rachel on the Technology Team email with Laurie so she can assume this task.
- Megan will put an ad for MCC representative nominations in the WeeklyWire.
- Kelly will email out the RSVP for the retreat and Maggie will coordinate food.
- Charlotte will follow up with Dean Zehle and Kiersten for budget information and location of the retreat.
- Make comments on Sidney's suggested schedule for the retreat outline.
- Review by-laws before the March 17<sup>th</sup> retreat.
  - Think about what you'd like to add or revamp.