

Clerkship Preparation & Materials

Checklist

Below is your checklist of materials that must be completed in order to begin your clerkships in March 2019. All forms that are required to be completed can be found on Oasis. **All items must be completed no later than January 15, 2019.**

*If you do not complete all of the required elements prior to the deadline, you may be dropped from your first clerkship rotation causing a delay in your education.

All students		
<input type="checkbox"/>	Student Information Form	Upload to Oasis – One copy to each site scheduled
<input type="checkbox"/>	Background Check Release <i>*This week you will receive an email from Certiphi detailing how to complete this release online. It will be similar to your pre-admissions background check process. Please do this right away because the reports can take a while to be returned to UVM.</i>	Respond to email delivered to your inbox
<input type="checkbox"/>	N95 OSHA Mandatory Questionnaire Follow instructions on Oasis under “Requirement Checklist”	Return paper copy to the Student Health Office
<input type="checkbox"/>	If you did not complete your CPR/BLS training during CRR, please provide a copy of CPR Professional Rescuer Training for purpose of recertification — if applicable...more information available on Oasis w/ instructions under “Requirement Checklist”	Upload to Oasis if applicable
Danbury—Students going to Danbury Hospital (Danbury, CT)		
<input type="checkbox"/>	Student Information Sheet	Upload to Oasis
<input type="checkbox"/>	Roommate Request – Email to follow in 2019 with link to signup.	Sign Up Genius
<input type="checkbox"/>	Temporary Housing Agreement Housing information to follow in 2019.	Upload to Oasis
<input type="checkbox"/>	Housing Waiver Form— <i>if applicable</i>	Upload to Oasis
<input type="checkbox"/>	Proof of Influenza Vaccination - ** ROTATION 1, 5, 6, 7 – Students doing a rotation during flu season in the fall will be required to provide documentation at that time**	Provide documentation to Affiliate Site Coordinator – do not upload to OASIS
Norwalk—Students going to Norwalk Hospital (Norwalk, CT)		
<input type="checkbox"/>	Student Information Sheet	Upload to Oasis
<input type="checkbox"/>	Roommate Request – Email to follow in 2019 with link to signup.	Sign Up Genius
<input type="checkbox"/>	Temporary Housing Agreement Housing information to follow in 2019.	Upload to Oasis

<input type="checkbox"/>	Housing Waiver Form— <i>if applicable</i>	Upload to Oasis
<input type="checkbox"/>	Proof of Influenza Vaccination - ** ROTATION 1, 5, 6, 7 – Students doing a rotation during flu season in the fall will be required to provide documentation at that time**	Provide documentation to Affiliate Site Coordinator
St. Mary's—Students going to St. Mary's Hospital (West Palm Beach, FL)		
<input type="checkbox"/>	Information Privacy & Security & HIPPA Training <i>*Link provided in Oasis under "The General Healthcare Orientation"</i>	Online Module
<input type="checkbox"/>	SMMC Badge Form	Upload to Oasis
<input type="checkbox"/>	Info Privacy Security Test	Upload to Oasis
<input type="checkbox"/>	Confidentiality / Responsibility Statement	Upload to Oasis
<input type="checkbox"/>	Roommate Request - Email to follow in 2019 with link to signup.	Complete SignUp Genius
<input type="checkbox"/>	Temporary Housing Agreement	Upload to Oasis
<input type="checkbox"/>	Housing Waiver Form— <i>if applicable</i>	Upload to Oasis
<input type="checkbox"/>	UVM Motor Vehicle Record Review Authorization Form	Online Form
<input type="checkbox"/>	HPF Medical Records Form	Upload to Oasis
<input type="checkbox"/>	Criminal Background Check— <i>follow instructions on Oasis. This record is not retained by the College in any of our files or systems, and the record will be destroyed once it has fulfilled its purpose.</i>	Provide documentation to Affiliate Site Coordinator
<input type="checkbox"/>	Proof of Influenza Vaccination - ** ROTATION 1, 5, 6, 7 – Students doing a rotation during flu season in the fall will be required to provide documentation at that time**	Provide documentation to Affiliate Site Coordinator
Champlain Valley Physicians' Hospital, Plattsburgh, VT		
<input type="checkbox"/>	Temporary Housing Agreement	Upload to Oasis
<input type="checkbox"/>	Housing Waiver Form— <i>if applicable</i>	Upload to Oasis
LIC Students in Glens Falls, NY		
<input type="checkbox"/>	Temporary Housing Agreement	Upload to Oasis
<input type="checkbox"/>	Housing Waiver Form— <i>if applicable</i>	Upload to Oasis
	<i>More forms will be provided by LIC HHHN Coordinator, Jane Morrissey, at a later date.</i>	Provide documentation to Affiliate Site Coordinator
LIC Students at CVMC, Vermont		
	<i>More forms will be provided by LIC CVMC Coordinator, Sarah Child, at a later date.</i>	Provide documentation to Affiliate Site Coordinator
Lewiston, Porter...NO paperwork at this time.		

Class of 2021 – Checklist 12/10/19