

## ONBOARDING AND ADDITIONAL UVM and UVMMC RESOURCES

The purpose of this section is to identify the resources (personnel/infrastructure) that are in place to support a new and/or existing faculty member; these resources are focused on mentoring and enabling a person to navigate through the maze.

### UVM MEDICAL GROUP RESOURCES:

Access via the UVMMC intranet (can be opened on a UVMMC networked computer):

[http://intranet.fletcherallen.org/Clinician\\_Resources/UVMMC/Pages/PhysicianOnboarding.aspx](http://intranet.fletcherallen.org/Clinician_Resources/UVMMC/Pages/PhysicianOnboarding.aspx)

or access the UVMMC intranet through the UVMMC Citrix portal if you are not on a UVMMC computer:

<https://connect.uvmhealth.org/vpn/index.html>

### COLLEGE OF MEDICINE RESOURCES:

Access the Faculty Affairs web pages: <http://www.uvm.edu/medicine/facultyaffairs/>

## HUMAN RESOURCES AT UVMMC AND THE UVM COLLEGE OF MEDICINE:

HR-related distinctions between institutions (UVMMC vs UVM-only)

	UVM Medical Group	Non-UVM Medical Group
Faculty appointment	UVM & UVMMC	UVM
Benefits eligibility	UVM & UVMMC	UVM
Payroll paperwork	UVM & UVMMC	UVM

University of Vermont (internet)

- [Payroll Information](#)
- [Benefits Information](#)
- [HR](#)
- [Administrative Holidays](#)

UVM Medical Center (intranet)

- [Payroll Information](#)
- [Benefits Information](#)
- [HR Central](#)

- [Combined Time Off \(CTO\) & Administrative Holidays](#)
- [HR eServices](#)

HR-related points of contact by institution:

	UVM	UVM Medical Center
Employee Benefits	Holly Zanes <a href="mailto:holly.zanes@uvm.edu">holly.zanes@uvm.edu</a> 656-3150	Heather McSweeney <a href="mailto:Heather.McSweeney@uvmhealth.org">Heather.McSweeney@uvmhealth.org</a> 847-2825, option 5
Onboarding & Department of Medicine HR Matters	Jenny Russell Dept. of Medicine HR Coordinator <a href="mailto:Jennifer.Russell@uvmhealth.org">Jennifer.Russell@uvmhealth.org</a> 847-4271 HRS Info Line <a href="mailto:HRSInfo@uvm.edu">HRSInfo@uvm.edu</a> 656-3150	Rachel Johnson Physician Onboarding Coordinator <a href="mailto:Rachel.Johnson@uvmhealth.org">Rachel.Johnson@uvmhealth.org</a> 847-4097
Leaves of Absence	HRS Info Line <a href="mailto:HRSInfo@uvm.edu">HRSInfo@uvm.edu</a>	Karen Vincent <a href="mailto:Karen.Vincent@uvmhealth.org">Karen.Vincent@uvmhealth.org</a> 847-3935