




## Instructions for Accessing vLIFE Online Library

1. [Login to My Credits](#)
  - a. UVM/UVM Medical Center Sign-in
  - b. Existing non-UVM/UVM Medical Center Sign-in (bottom left)
  - c. Create a New Account (right)

	<a href="#">MY CREDITS</a>	<a href="#">CONFERENCES</a>	<a href="#">VLIFE LIBRARY</a>	<a href="#">REGULARLY SCHEDULED SERIES</a>	<a href="#">APPLICATIONS</a>
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### The University of Vermont COLLEGE OF MEDICINE

### My Credits

Use the options below to either sign in w/ native credentials, UVM School of Medicine SSO credentials or create a new account.

#### UVM/Medical Center Sign-in

Use this option to sign in with your UVM / UVM Medical Center account.

#### Existing Account (Non UVM/UVM MC)

Please enter your username and password

**Username:**

**Password:**

[Forgot your Password? Get it now!](#)

#### Create New Account

\* - indicates a required item.

**\*First Name:**

**\*Last Name:**

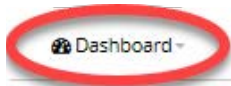
**Medical Center/Hospital/Company:**

**\*Email Address:**

This form collects name, email address and other contact information so our support team can communicate and provide assistance. Please check our [Privacy Policy](#) to see how we protect and manage submitted data.

\*  I consent to having this contact information collected via this form.

2. Click on Dashboard
3. Select vLIFE Library from the Credits Box



## Dashboard

The dashboard is organized into five main sections:

- Profile**: My Profile, Update Password, Bio/Photo, Orders
- Credits**: My Credits, **vLIFE Library** (highlighted with a red arrow), My External Certificates
- Important Actions**: My Applications
- Forms**: Financial Disclosure
- Applications**: My Applications

4. Click on “Find Online Courses”

MY CREDITS CONFERENCES VLIFE LIBRARY REGULARLY SCHEDULED SERIES APPLICATIONS

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### My Online Courses

Use this page to view active online courses

**Find Online Courses**

My Completed Online Courses  
Use this page to view completed online courses.

- My Account
- My Credits
- vLIFE Library
- My External Certificates

5. Click on “Search”

MY CREDITS CONFERENCES VLIFE LIBRARY REGULARLY SCHEDULED SERIES APPLICATIONS

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### Search Online Courses

By Criteria

Text Search:

Department/Practice Site:

**Search**

- My Account
- My Credits
- vLIFE Library
- My External Certificates
- My Applications
- My Activity Center

6. Scroll to find materials of interest and click on title to access material.

7. Click on “Enroll” to begin. The status for each step will change to ✓ once completed.



Starts On: Mon, 12/11, 2017: 5:00 PM  
Ends On: Sat, 11/30, 2019: 6:30 PM  
Type: Enduring Material  
Credits: 2

Enroll

Step	Status
Pretest	X
Video/Document Presentation	X
Posttest	X
Evaluation	X

- My Account
- My Credits
- vLIFE Library
- My External Certificates
- My Applications

8. Take Pretest.
9. Click here to view video

### Test RSS Enduring Material

The data was saved successfully.

Starts On: Wed, 3/25, 2020: 10:00 AM  
Ends On: Wed, 3/25, 2020: 11:00 AM  
Type: Enduring Material  
Credits: 1  
Description: Estimated Time to Complete 1 hour  
Start Date 3/24/20  
End Date 4/24/21  
Objectives: 1. Objective 1  
2. Objective 2  
Additional Resources:  
Contact Information:  
CMIE Office  
UVMCMIE@med.uvm.edu  
Disclosure Information: There are no financial disclosures for faculty, CMIE staff or reviewers.

Step	Status
View Pretest Results Result: n/a	✓
Video/Document Presentation Click on the document link(s) in the lower left corner	✓
View Posttest Results Result: Passed - Score: 100%	✓
View Evaluation Responses	✓

Print Certificate

#### Documents

The available documents are listed below. Click on a document to review it. Viewed documents will appear with a check mark.

- ✓ [CLICK HERE TO VIEW VIDEO](#)

#### Karen Whitcomb

- My Account
- My Credits
- vLIFE Library
- My External Certificates
- My Applications
- My Activity Center
- My Required Forms
- My Department Staff
- Sign Off

This is the My Credits / Application portal for the University of Vermont Office of Continuing Medical and Interprofessional Education.

For Assistance email [UVMCMIE@med.uvm.edu](mailto:UVMCMIE@med.uvm.edu)

Connect



9. Take Posttest.
10. Complete Evaluation
11. Print Certificate