

If you have any questions, please contact StudentHealth.QnA@uvm.edu.

SAMPLE EMAIL:

-----Original Message-----

From: UVM Center for Health and Wellbeing <STUDENTWELLBEING@uvm.edu>

Sent: Tuesday, March 12, 2019

To: [student name and email]

Subject: Influenza Vaccine Self Reporting

Hello [STUDENT NAME],

The University of Vermont Medical Center is required to report influenza vaccination status (for employees, students and LIP's) to CMS utilizing the National Health Care Safety Network - a division of the Center for Disease Control and Prevention. CMS utilizes this data for their Hospital Inpatient Quality Reporting program.

Reporting of this information must include students/trainees who worked or were present at UVM Medical Center for at least one working day between October 1st 2018 and March 31, 2019.

The UVM Medical Center has asked UVM Student Health Services to help collect this information. If you have worked or trained at the UVM Medical Center during this time period please take a moment to enter your vaccine administration date into the University of Vermont student health portal.

Instructions:

1. Log into the student portal using your UVM NetID. <<https://mywellbeing.uvm.edu>>
2. From the menu in the upper left corner, choose Forms.
3. Choose the Influenza Self Reporting form and enter the date the influenza vaccine was administered.

Please complete this before April 12, 2019.

~ Thank you ~

University of Vermont
Center for Health and Wellbeing
Student Health Services