

**Student Employment Supervisor Questionnaire**  
**Microbiology and Molecular Genetics**

<b>Supervisor:</b>	<b>Job Title:</b>
<b>Job Type:</b> On-campus Student Employment On-campus Federal Work Study	<b>Funding Source:</b>
<b>Job Field/Title:</b> Research Lab Technician/Research  <b>Other:</b>	<b>Pre-Identified Student Name:</b>
<b>Job Description:</b> What are the mission/goals of the job? What is to be achieved?	
<b>Job Duties/Responsibilities:</b> Be specific	
<b>Qualifications:</b>	
<b>Desirable Skills:</b>	
<b>Career Readiness Competencies:</b> (Check at least 3)	
<input type="checkbox"/> Career Management <input type="checkbox"/> Critical Thinking/Problem Solving <input type="checkbox"/> Digital Technology <input type="checkbox"/> Global/Intercultural Fluency <input type="checkbox"/> Leadership <input type="checkbox"/> Oral/Written Communication <input type="checkbox"/> Professionalism/Work Ethic <input type="checkbox"/> Teamwork/Collaboration	
<b># of Job Openings/Students to be Hired:</b>	

<b>Total weekly hours to cover:</b>	<b>Number of hours each hire is needed for (can be a range):</b>
<b>Is there a set schedule?</b>	<input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please describe:
<b>Work Location (Building and Room Number):</b>	
<b>Hourly Rate:</b>	<input type="checkbox"/> Level I *See attached Pay Level Guideline <input type="checkbox"/> Level II <input type="checkbox"/> Level III Level IV <input type="checkbox"/> Level V
<b>Time Frame (Check all that apply):</b>	Full Academic Year Fall Spring Summer
<b>Start Date (if different from beginning of semester):</b>	
<b>End Date (if different from beginning of semester):</b>	