
College of Medicine Students planning to participate in an Away Rotation and need to have their forms signed off by Student Health Services – UVM (SHS) should consider following steps:

- 1- AAMC or site specific **form(s) must be filled out in its entirety with personal information as well as immunization and serology dates** before it is dropped off at or faxed (@ 802-656-8001) to the SHS.
- 2- **Students should put forms in order of importance, as only three forms will be reviewed at the time** and processed during the high volume times. **Rest of the forms will be placed in a queue in order to give a fair advantage of this process to all students requesting this service.**

Students should plan for their forms to be dropped off/faxed in timely fashion to ensure quick response. **The SHS may take up to 2 weeks to review and return forms to each student** via mywellbeing.uvm.edu, though our turnaround time has proven to be much quicker.

Lastly, if you have any additional questions or you may be at the Away Rotation out of state, you may contact our offices via shsqna@uvm.edu and our office will work with you on your request. This is the best way to get a quick response and all questions answered.

Student Health Services - UVM
